

ANNOUNCEMENT FOR ERASMUS+ TRAINEESHIP MOBILITY APPLICATIONS

ACADEMIC YEAR 2025–2026

Announcement Publication Date: 15 December 2025

Application Start Date: 29 December 2025 – 10:00

Application Deadline: 19 January 2026 – 17:00

General Information

In the 2025–2026 Academic Year, associate, undergraduate, graduate, and doctoral students of İstanbul Arel University who do not have any visa restrictions (holders of green passports, students with a valid passport or visa, or those who can apply for a visa in due time), as well as final-year students who will graduate, may carry out a traineeship in an enterprise, laboratory, institute, or a relevant organization in EU member countries within the scope of **Erasmus+ Student Mobility for Traineeship**, in line with their professional qualifications.

Students who meet the application requirements must submit their applications between **29 December 2025 and 19 January 2026** via <https://turnaportal.ua.gov.tr/giris>.

The provisions of the **Handbook for Higher Education Institutions of the 2024 Contract Period**, signed between the Turkish National Agency and our University under the project number **2024-1-TR01-KA131-HED-000202514**, shall apply.

Duration of the Traineeship

- The traineeship mobility must be planned for a **minimum duration of 60 days**.
- Students who are primarily entitled to participate must submit their **Invitation Letter** for Traineeship Mobility to the **International Office** by **1 April 2026**.
- In case primary candidates fail to submit the required declaration, substitute candidates will be entitled to participate respectively.
- All mobilities must be completed between **15 February 2026 and 31 July 2026**.

Eligibility Criteria

Applicants must:

- Be a **full-time (formal education)** student enrolled in a higher education program at İstanbul Arel University.
- Have a **minimum GPA of 2.20/4.00** for associate and undergraduate students, and **2.50/4.00** for graduate and doctoral students.

- Have obtained a **minimum score of 55** from the University's Erasmus English Language Proficiency Exam. The exam result must have been obtained **within one year** prior to the application start date and uploaded to the system.
 - Students holding valid scores from **YDS or YÖKDİL**, recognized by the Council of Higher Education (YÖK), may submit their documents via **e-devlet (Turna Portal)**. The submitted document must be official and verifiable; screenshots are not accepted.
 - Obtain at least **55 points** to be considered successful in the foreign language exam.
 - **Students who have reached the graduation stage as of the interim semester may apply.**
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Important Notes During the Application Process

- The traineeship institution must be **relevant to the student's field of study**.
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Evaluation of Applications

Applications will be evaluated based on the following criteria and weightings:

- Academic Achievement: **50%**
- Language Proficiency: **50%**

Additional points / deductions:

- Children of martyrs and veterans: **+15 points**
- Students with disabilities (documented): **+10 points**
- Students under protection, care, or accommodation decisions within the scope of Law No. 2828 and Law No. 5395: **+10 points**
- **Submission of a traineeship acceptance letter at the time of application: +10 points**
- Applicants or first-degree relatives receiving disaster assistance from AFAD: **+10 points**
- Traineeships aimed at developing digital skills (DOTs): **+5 points**
- Previous participation in Erasmus mobility under the same project type (with or without a grant): **-10 points**
- Mobility to the country of citizenship: **-10 points**
- Failure to participate in mobility without submitting a withdrawal notice despite being selected: **-10 points**
- Applying simultaneously for two mobility types (deduction applied to the preferred mobility type): **-10 points**
- Unexcused absence from meetings/trainings related to mobility (applied in subsequent Erasmus applications): **-5 points**
- Declaring participation in the language exam but failing to attend without excuse (applied in subsequent Erasmus applications): **-5 points**

* Traineeships considered within the scope of digital skills include activities such as digital marketing (e.g., social media management, web analytics), digital graphics, mechanical and architectural design; application, software, coding or website development; installation, maintenance and management of IT systems and networks; cybersecurity, data analytics, data

mining and visualization; programming, robotics, and artificial intelligence training. General customer service, lead generation, data entry, or routine office tasks are not considered within this scope.

Additional Information Regarding Applications

- For students who have previously benefited from Erasmus+ study or traineeship mobility at the same education level, **10 points will be deducted for each prior mobility**, regardless of type.
 - In case of equal total scores, priority will be given to the student with the higher academic GPA; if still equal, the younger student will be prioritized.
 - Students enrolled in double major programs may apply for mobility from **only one major** during the same application period.
 - The most recent transcript will be used to verify GPA eligibility at the time of application.
 - Students who fail to submit their acceptance letter within the specified dates must submit a withdrawal notice within one week; otherwise, a **–10 point deduction** will be applied.
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Application Documents

- Applications are accepted via the **Turna Application Portal** (<https://turnaportal.ua.gov.tr/giris>).
 - All required documents (transcript, acceptance letter, language exam results, student certificate, residence certificate, documents related to evaluation criteria, and additional grant support documents) must be uploaded during the application period.
 - Documents must be **barcode-enabled and up to date**; screenshots are not accepted.
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Erasmus+ Traineeship Grant

Monthly grant amounts vary according to the cost of living in the host country, as determined by the European Commission:

Group 1 & 2 Programme Countries (€750/month):

Germany, Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Greek Cypriot Administration, Netherlands, Ireland, Spain, Sweden, Italy, Iceland, Latvia, Liechtenstein, Luxembourg, Malta, Norway, Portugal, Slovakia, Slovenia, Greece

Group 3 Programme Countries (€600/month):

Bulgaria, Croatia, North Macedonia, Lithuania, Hungary, Poland, Romania, Serbia, Türkiye

Travel Support

Travel grants will be calculated based on the distance between the point of departure and the host institution using the European Commission's distance calculator.

Inclusion and Green Travel Support

Participants with fewer opportunities who require **Inclusion Support** will receive additional grants in accordance with the 2024 Handbook.

Students wishing to benefit from **Green Travel Support** must submit relevant documents to the International Office **at least one month before mobility**. Green travel refers to travel using low-carbon public transportation such as buses, trains, or car-sharing.

Quotas and Funding

- Quotas: **15 students** for associate/undergraduate level, **5 students** for graduate level (total **20 students**).
 - Grants will be provided for **2 months (60 days)**.
 - Students meeting minimum requirements beyond the quota will be listed as substitutes.
 - Extensions with or without grants will be evaluated by the International Office within quota and budget limits.
 - Students may waive the grant or participate without receiving a grant.
 - Mobility duration cannot exceed **12 months per education level**, with or without a grant.
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Contact Information

International Office Programme Coordinators:

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