

Doctorate/ Proficiency in Art and Master's Degree List of Documents That Has to Be Delivered to the Institute After Successfully Defending Your Thesis

***A SINGLE COPY OF YOUR THESIS AS A PAPERBACK BOOK**

(Spine of the book must contain, in order: The name of the student, title of the thesis and “Istanbul, 2024”. All of the letters in the spine must be capitalised. Your thesis should not contain any personal information such as e-mail addresses, cell phone numbers etc., with the exception of names-surnames. The measurements and other details concerning the format of the paperback can be found in our guidebook.)

*** YOU MUST GET 3 COPIES OF THE ACCEPTANCE AND APPROVAL FORM SIGNED BY THE MEMBERS OF YOUR THESIS DEFENCE JURY ON THE DAY YOUR DEFENCE TAKES PLACE; THE AFOREMENTIONED FORM CAN BE FOUND IN OUR THESIS PREPARATION GUIDEBOOK. A SINGLE COPY OF THIS SIGNED FORM MUST BE PLACED JUST BEFORE THE OATH STATEMENT IN THE PAPERBACK.**

***A SINGLE COPY OF THE GRADUATION FORM, CALLED “İLİŞİK KESME FORMU” IN TURKISH (CAN BE FOUND ON OUR WEBSITE)**

***2 COPIES OF THE THESIS ENTRY FORM.** (The form can be found on YÖK’s [Council of Higher Education] Thesis Center website [tez.yok.gov.tr]. To retrieve the form, you need to login to the website using your E-devlet account. **You must have an ORCID number registered on the website and also have it written on your form.**

***2 CDs.** (The CDs must contain a digital copy of your entire thesis as a single pdf file. The name of the pdf file must be the reference number written on your thesis entry form. The name of the pdf file **MUST NOT BE** your name, the title of your thesis, your student number etc. The pdf file **WITHIN** the CD **MUST NOT** contain signatures.

****Students of Clinical Psychology Master’s Degree and Psychology Doctorate Programs Must Also Bring Their Internship Application Form as an attachment to their graduation forms.**

***** The CV section in the paperback and CD versions of your thesis must not contain information such as ID numbers, phone numbers, e-mail addresses, date of birth or your physical address.**

FURTHER DETAILS:

1- Graduations are finalised only after being approved by the Institute Board of Directors.

2- All of the items mentioned on this brochure must be delivered to the institute within a month from the date you successfully defend your thesis.

3- Any paperback that contains errors, no matter how minor, in regard to the format will not be accepted by the institute. It is absolutely essential for the student to examine the thesis preparation guidebook.

For a final check-up before printing your thesis, e-mail:

Doç. Dr. Mehmet PALANCI (mehmetpalanci@arel.edu.tr)

Contact us on WhatsApp: +90 539 724 76 66